



Job Title: Manager, Global Development Partnerships

Department: Development

Center Background: The Center for Reproductive Rights (the Center) is the premier global legal organization dedicated to advancing women's reproductive health, self-determination, and dignity. Its mission is straightforward and ambitious: to advance reproductive health and rights as fundamental human rights that all governments around the world are legally obligated to protect, respect, and fulfill. Headquartered in New York City, the Center has regional offices in Bogota, Geneva, Kathmandu, Nairobi, and Washington, DC and a staff of more than 130 diverse professionals. Its annual operating budget is approximately \$23 million, the result of an extraordinary growth trajectory; the Center is now poised for a new phase of significant expansion through its next Strategic Plan.

The Center's game-changing litigation and advocacy work, combined with its unparalleled expertise in constitutional, comparative, and international human rights law, have transformed how reproductive rights are understood by courts, governments, and human rights bodies worldwide. It has played a key role in securing landmark legal victories in the U.S., Latin America, Africa, Asia, and Eastern Europe on issues including access to life-saving obstetrics care, contraception, safe abortion services, and comprehensive sexuality information, as well as the prevention of forced sterilization and child marriage. It has brought groundbreaking cases before national courts, U.N. Committees, and regional human rights bodies, led the development of historic, proactive legislation advancing robust protections for reproductive rights, and has built the legal capacity of women's rights advocates in more than 55 countries.

To learn more about the Center for Reproductive Rights, go to www.reproductiverights.org.

The **Manager, Global Development Partnerships** will report directly to the Senior Director, Global Development Partnerships and will support the Center's core priority to build and increase funding from bilateral and multilateral funders and non-U.S. foundations. In this new role, the Manager will help in the securing and stewarding of funds to support the Center's global programs while building the foundation for future expanded support. The Manager partners with the Senior Director in relationship building, cultivation efforts, training and support of regional program staff and helps to generate compelling and persuasive proposals that support current and new Center programs and activities thru bilateral and multilateral funding mechanisms.

This position is based in New York, NY.

Responsibilities:

The primary job responsibilities of the Manager, Global Development Partnerships include, but are not limited to:

- Manage and support the development and implementation of a comprehensive plan to secure the necessary funds to support expansion of the Center's global work under the new strategic plan, in close collaboration with the Senior Director, Global Development Partnerships;
- Draft and edit grant proposals, letter of intent, reports, and other written materials specially targeted for bilateral and multilateral funders;
- Support the mapping of funders' areas of interest, programs, and plans to the Center's strategic priorities and develop cross-cutting frames for issues of interest to funders in alignment with the roles, lenses, and issue sets laid out in the Center's strategic plan;
- Project manage and support program and communications staff on the development of proposals;
- Support partnerships with other NGOs in the writing and submission of joint grant proposals;
- Conduct research on prospects and other opportunities for new funding with emphasis on bilateral and multilateral funding;
- Draft correspondence to funders for the President, Senior Management, and Global Program staff;
- Draft talking points and background materials for funder meetings;
- Manage protocols for database of donor interactions with key institutional funders and manage the government funding pipeline;
- Support the development of budgets, financial reports, and, as needed, the management of grant funds;
- Liaise with Finance and Accounting & Compliance teams to ensure alignment between budget development and donor compliance and grants management;
- Attend inter-departmental meetings and build relationships with the Center's global staff and communications staff and others to acquire information needed to develop proposals and steward grants effectively; and,
- Assist with other fundraising projects, as needed.

Qualifications:

- Strong commitment to the Center's mission, purpose, and values;
- Bachelor's degree required; advanced degree a plus;
- At least 5 years' grant writing experience;
- Proven success in writing grant proposals;
- Knowledge of institutional fundraising with specific expertise in bilateral and multilateral funding;
- Understanding of international women's or human rights issues highly preferred;
- Superior writing and editing skills with ability to produce top-quality work in a short period of time;
- Analytical thinker, detail-oriented, team player who takes initiative and has the ability to work independently; and
- Strong inter-personal communication skills.

Compensation: The Center offers a competitive salary commensurate with experience and a comprehensive benefits program.

How to Apply: Please click on the link below to apply. A cover letter, resume, writing sample, and contact information for three references must be included in your application in order to be considered for this position. Please include these application materials as attachments.

<https://reproductiverights.applicantpro.com/jobs/528968-30518.html>

Deadline for applications: Applications will be reviewed on a rolling basis until the position is filled. Applicants are strongly encouraged to apply as soon as possible.

The Center for Reproductive Rights is an equal opportunity employer, committed to inclusive hiring and dedicated to diversity in our work and staff. We strongly encourage candidates from all groups and communities to apply.

www.reproductiverights.org