

## Program Manager, Africa

The **U.S. Pharmacopeial Convention (USP)** is a scientific nonprofit organization that sets standards for the identity, strength, quality, and purity of medicines, food ingredients, and dietary supplements manufactured, distributed and consumed worldwide. USP's drug standards are enforceable in the United States by the Food and Drug Administration, and these standards are used in more than 140 countries.

### **Summary of the Position:**

The Program Manager will provide direct support to the Promoting the Quality of Medicines (PQM) program, a cooperative agreement between USP and the U.S. Agency for International Development (USAID), in African countries to promote access and supply of quality-assured pharmaceutical products. The Program Manager is responsible for providing strategic management and technical leadership in PQM assigned countries to achieve program and country goals and ensure that activities are based and informed by country needs and priorities. The Program Manager will be physically located in the Nigeria, Ethiopia or Ghana field office but will provide management oversight to assigned countries in Africa.

### **Roles and Responsibilities:**

- Provides technical and management leadership to African countries through the support of the Regional Manager and technical team; ensures strategic, programmatic and contractual integrity of PQM projects in assigned countries.
- Develops work plans, assigns budget in the work plans, and oversees the implementation of programmatic activities at country levels in order to meet PQM programmatic objectives for the region.
- Collaborates with the in-country teams and HQ staff to ensure the documentation of the program activities, highlighting technical and programmatic innovations, strengths, results and impact at local and international forums, technical briefs, in peer review journals etc.
- Leads and participates in assessment teams to evaluate and provide recommendations on medicines quality assurance and control capabilities in countries as requested.
- Develops strong relationship with USAID missions and other partners in the region.
- Works closely with technical team, country program team, and to identify opportunities for innovation, harmonize approaches, and maintain high quality standards in activity implementation.
- S/he will also collaborate with other international and local partners that work in countries to jointly achieve the public health program goals. Designs programs and create business opportunities for program growth and sustainability.
- Represents USP as a speaker or a participant at local, international health and donor communities as required and provides technical leadership and insight on PQM.

- Articulates PQM's objectives and mission to various stakeholders to promote the mission of the PQM program.
- Provides critical input into the monitoring and evaluations of assigned programs and requires strong communication and coordination with field staff, support departments within PQM and USP HQ.

### **Basic Qualifications:**

- Bachelor's degree in pharmaceutical sciences, public health, or related field required but a Master's degree preferred
- Minimum of 5 years of progressive experience in managing public health programs in low and middle income countries particularly in Africa region; an equivalent combination of experience and education may be substituted.
- Experience working with high-level officials in funding agencies, international organizations, private foundations, ministries of health.

### **Preferred Qualifications:**

- Experience working with international non-governmental organizations and national diseases programs strongly preferred in low and middle income countries.
- Extensive understanding of how medicine regulatory systems function in low and middle income countries
- Demonstrated experience working with and familiarity with USAID required.
- Strong communication skills and fluent in English language. Ability to interact in Portuguese or French languages desired.
- Results driven with demonstrated successful outcomes
- Must possess ability to handle multiple priorities in a fast-paced environment
- Ability to travel both domestically and internationally at least 25% of the time.
- Significant experience as a team player and commitment to bringing about change through a partnership approach



**Supervisory Responsibilities:**

None

**Additional Recruiting Information:**

Interested candidates should submit cover letter and CV to [pgmafrica@usp.org](mailto:pgmafrica@usp.org). In the subject, include the position title you are applying for.